HALLOWEEN YACHT CLUB

NOTICE TO SUMMER BERTH HOLDERS

December 2016

Greetings:

Please carefully read the notice below regarding important submission dates and required paperwork**.**

☑ **BERTHING CONTRACT**

Please review and complete the enclosed berthing contract. The berthing contract and the top portion of your 2017 invoice, along with the appropriate fees (e.g., *membership dues* and *berthing fee*), must be received by, or postmarked by **January 31, 2017**; no exceptions. A slip holder will forfeit his or her berth if payment is not received timely.

☑ **PROOF OF RESIDENCY**

Once a year berth holders must A) complete the residency affidavit that is posted in the member's only section of the HYC website (www.hyc.net) and B) provide two forms of identification indicating Stamford residency.

☑ **BOAT REGISTRATION**

CT registrations are renewed annually (for boats already registered) and sent to you in the mail by the State of Connecticut. CT DMV mails the 2017 registration in the early spring **(the sticker will indicate 2018**). The Berthing Committee requires a copy of your 2017 registration no later than **June 1, 2017**; no exceptions. Please be advised that failure to timely provide a 2017 CT boat registration will result in a fine.

☑ **BOAT INSURANCE**

It is each member's responsibility to ensure that the Berthing Committee has a copy of your current insurance policy coverage. You are required to have, at a minimum, $**100,000 liability coverag**e. The Berthing Committee will not accept a copy of an "insurance card." Note: no later than **30 days** post-expiration of the policy, you must submit a copy of the new coverage.

☑ **WORK HOURS**

All berth holders are required to perform 8 work hours during the year (Oct. 1 – Sept. 30). If you store on a rack, and do not have a large or small boat slip, then you are required to perform 2 work hours. Work hours not completed will be billed to the member in the fall following the summer berthing season. It is the responsibility of the member to ensure work hours are properly recorded.